



**COLMAN  
PRINT**

**2017**

**PRICE GUIDE**

# AVIAN WAY

**COLMAN PRINT** trading in Norwich,  
a part of the local community for over 140 years.

You can trust us with your print.

## SERVICES WE OFFER IN STORE

- On demand digital printing and copying
- Folding
- Encapsulating up to A2 size
- Guillotining up to A3
- Wiro and comb binding
- Document scanning
- Plan/Large format printing
- Large range of stationery products including copying paper and printer cartridges

**ASK FOR A QUOTATION**  
**01603 486900**



# COPYING

Minimum charge £1.00

## A4 BLACK & WHITE

Quantity	1 sided	2 sided
1-99	10p	18p
100-249	8p	15p
250-499	6p	11p
500+	4p	7p

## A3 BLACK & WHITE

Quantity	1 sided	2 sided
1-99	19p	28p
100-249	15p	24p
250-499	11p	21p
500+	7p	13p

## A4 COLOUR

Quantity	1 sided	2 sided
1-15	50p	95p
16-49	48p	85p
50-99	45p	70p
100-249	35p	60p
250-499	28p	45p
500+	21p	30p

## A3 COLOUR

Quantity	1 sided	2 sided
1-15	£1.00	£1.60
16-49	85p	£1.30
50-99	75p	£1.20
100-249	60p	£1.10
250-499	45p	85p
500+	35p	65p

**SCANNING** (to email or pen/USB drive from loose sheets suitable for auto feed).

1-5 Minimum Charge £1.00 6-25 18p each 26-100 12p each  
Glass Price 35p each

## FAXING

UK first page £1.25. Subsequent pages 75p each  
International first page £2.25. Subsequent pages £1.00 each



# BUSINESS CARDS

Business cards have become something of a speciality for us over the years and we produce thousands of them every year. The prices below are for on-demand business cards produced in-store for speed and convenience.

If you require the highest quality business cards, please speak to a member of our staff for a quotation.

## BLACK & WHITE

Quantity	1 sided	2 sided
50	£8	£10
100	£13	£18
150	£18	£23
200	£22	£28
250	£25	£33
300	£29	£36
350	£32	£40
400	£34	£43
450	£37	£47
500	£40	£50
1000	£60	£75

## COLOUR

Quantity	1 sided	2 sided
50	£12	£18
100	£20	£30
150	£29	£42
200	£37	£53
250	£45	£65
300	£50	£70
350	£55	£75
400	£60	£80
450	£65	£85
500	£70	£90
1000	£95	£125

These prices are based on business cards being printed onto 300gsm uncoated board.

\*All prices exclusive of VAT where applicable and based on artwork supplied.



# STATIONERY

These prices are based on 100gsm white bond.

## A4 HEADINGS

Quantity	B&W	Colour
100	£10	£31
250	£22	£62
500	£30	£80
1000	£45	£120
2000	£85	£190

## COMPLIMENT SLIPS

Quantity	B&W	Colour
100	£8	£23
250	£12	£44
500	£20	£65
1000	£30	£99
2000	£50	£155

## STATIONERY PACKS

### Pack 1 - Printed Black - Single sided - £65\*

250 letterheads / 250 compliment slips / 500 business cards  
Digitally printed on 100gsm white bond and 350gsm white card.

### Pack 2 - Printed Black - Single sided - £115\*

1000 letterheads / 500 compliment slips / 1000 business cards  
Digitally printed on 100gsm white bond and 350gsm white card.

### Pack 3 - Printed Full Colour - Single sided - £135\*

250 letterheads / 250 compliment slips / 500 business cards  
Digitally printed on 100gsm white bond and 350gsm white card.

### Pack 4 - Printed Full Colour - Single sided - £185\*

1000 letterheads / 500 compliment slips / 1000 business cards  
Digitally printed on 100gsm white bond and 350gsm white card.

\*All prices exclusive of VAT where applicable and based on artwork supplied.





# NCR PADS/SETS

These prices are for digital NCR (No Carbon Required) forms, single sided, padded or fan apart. 50 sheets per pad/set.

## 2 PART A5

Quantity	1 Colour	2 Colour
5 Sets	£50	£74
10 Sets	£58	£82
20 Sets	£75	£93

## 2 PART A4

Quantity	1 Colour	2 Colour
5 Sets	£57	£81
10 Sets	£75	£99
20 Sets	£115	£139

## 3 PART A5

Quantity	1 Colour	2 Colour
5 Sets	£59	£83
10 Sets	£69	£93
20 Sets	£96	£120

## 3 PART A4

Quantity	1 Colour	2 Colour
5 Sets	£69	£93
10 Sets	£96	£120
20 Sets	£142	£166

£25 extra for numbering.

\*All prices exclusive of VAT where applicable and based on artwork supplied.



# NCR BOOKS

These prices are for digital NCR (No Carbon Required) forms, single sided, padded or fan apart. 50 sheets per book.

## 2 PART A5

Quantity	1 Colour	2 Colour
5 Books	£63	£87
10 Books	£73	£97
20 Books	£97	£121

## 2 PART A4

Quantity	1 Colour	2 Colour
5 Books	£70	£94
10 Books	£90	£114
20 Books	£137	£161

## 3 PART A5

Quantity	1 Colour	2 Colour
5 Books	£72	£96
10 Books	£84	£108
20 Books	£118	£142

## 3 PART A4

Quantity	1 Colour	2 Colour
5 Books	£82	£106
10 Books	£111	£135
20 Books	£164	£188

£25 extra for numbering.

\*All prices exclusive of VAT where applicable and based on artwork supplied.

# BLACK & WHITE LEAFLETS

These prices are based 130gsm white silk, printed in black & white.

Quantity	A6 1 sided	A6 2 sided	A5 1 sided	A5 2 sided	A4 1 sided	A4 2 sided	A3 1 sided	A3 2 sided
250	£10	£14	£13	£20	£16	£29	£28	£53
500	£14	£25	£18	£30	£21	£36	£35	£65
1000	£25	£37	£23	£39	£41	£72	£70	£130
2000	£40	£67	£42	£68	£81	£115	£125	£245
<b>Run on</b>								
1000	£15	£25	£19	£30	£40	£43	£55	£115

## FOLDING

in half    £10 per 100

2 folds    £15 per 100



\*All prices exclusive of VAT where applicable and based on artwork supplied.



# COLOUR LEAFLETS

These prices are based 130gsm white silk, printed in colour.

Quantity	A6 1 sided	A6 2 sided	A5 1 sided	A5 2 sided	A4 1 sided	A4 2 sided	A3 1 sided	A3 2 sided
250	£29	£49	£45	£56	£59	£70	£113	£213
500	£49	£70	£60	£65	£71	£95	£175	£325
1000	£70	£110	£72	£95	£99	£160	£290	£550
2000	£100	£168	£99	£130	£147	£215	£540	£1040
<b>Run on</b>								
1000	£25	£28	£27	£35	£48	£55	£250	£490

## FOLDING

**in half** £10 per 100

**2 folds** £15 per 100



\*All prices exclusive of VAT where applicable and based on artwork supplied.



# CARDS

These prices are based 300gsm white silk.

## BLACK & WHITE

Quantity	A6 1 sided	A6 2 sided	A5 1 sided	A5 2 sided	A4 1 sided	A4 2 sided
50	£10	£14	£13	£17	£16	£20
100	£13	£17	£16	£20	£22	£27
200	£15	£18	£20	£25	£33	£40
250	£17	£20	£24	£27	£38	£48
500	£24	£32	£42	£48	£70	£85
1000	£40	£50	£75	£85	£125	£140
<b>Run on</b>						
1000	£30	£38	£33	£65	£75	£90

## COLOUR

Quantity	A6 1 sided	A6 2 sided	A5 1 sided	A5 2 sided	A4 1 sided	A4 2 sided
50	£13	£16	£19	£30	£34	£44
100	£22	£30	£36	£46	£52	£72
200	£35	£44	£57	£73	£79	£106
250	£43	£52	£68	£87	£93	£123
500	£70	£91	£95	£135	£140	£185
1000	£103	£145	£145	£165	£220	£260
<b>Run on</b>						
1000	£53	£62	£60	£85	£110	£170

\*All prices exclusive of VAT where applicable and based on artwork supplied.



# POSTERS

These prices are for single sided posters printed on 170gsm white silk.

## A4

Quantity	B&W	Colour
50	£7	£28
100	£10	£48
150	£13	£53
200	£18	£58
250	£20	£63
300	£22	£66
400	£26	£73
450	£28	£77
500	£30	£80
600	£34	£88
700	£38	£96
800	£42	£105
900	£46	£111
1000	£50	£119

## A3

Quantity	B&W	Colour
50	£11	£48
100	£17	£58
150	£24	£66
200	£32	£73
250	£39	£80
300	£44	£88
400	£49	£105
450	£54	£111
500	£59	£119
600	£64	£128
700	£69	£137
800	£74	£147
900	£79	£156
1000	£84	£165

\*All prices exclusive of VAT where applicable and based on artwork supplied.

# BLACK & WHITE BOOKLETS

These prices are for booklets with self covers with a maximum finished size of A4.

Quantity	A5 8pp	A5 12pp	A5 16pp	A5 20pp	A5 24pp	A5 28pp	A5 32pp	A5 36pp
50	£21	£29	£37	£40	£47	£51	£53	£56
100	£32	£42	£52	£59	£68	£75	£81	£87
150	£43	£55	£68	£78	£90	£100	£109	£119
200	£54	£69	£83	£96	£111	£124	£137	£150
250	£65	£82	£98	£115	£132	£149	£165	£182
500	£123	£155	£186	£217	£248	£279	£310	£341
750	£182	£227	£273	£319	£364	£410	£455	£501
1000	£240	£300	£360	£420	£480	£540	£600	£660

Quantity	A4 8pp	A4 12pp	A4 16pp	A4 20pp	A4 24pp	A4 28pp	A4 32pp	A4 36pp
50	£30	£43	£55	£63	£68	£79	£89	£100
100	£46	£60	£73	£85	£95	£109	£123	£137
150	£63	£76	£90	£106	£122	£139	£157	£175
200	£79	£93	£108	£128	£148	£170	£191	£213
250	£95	£110	£125	£150	£175	£200	£225	£250
500	£164	£197	£230	£270	£310	£350	£390	£430
750	£232	£284	£335	£390	£445	£500	£555	£610
1000	£300	£370	£440	£510	£580	£650	£720	£790

\*All prices exclusive of VAT where applicable and based on artwork supplied.

# COLOUR BOOKLETS

These prices are for booklets with self covers (same material as text pages) with a maximum finished size of A4.

Quantity	A5 8pp	A5 12pp	A5 16pp	A5 20pp	A5 24pp	A5 28pp	A5 32pp	A5 36pp
50	£65	£78	£91	£105	£114	£123	£132	£141
100	£110	£128	£137	£155	£163	£171	£179	£186
150	£133	£146	£168	£180	£191	£201	£211	£221
200	£147	£173	£189	£200	£212	£224	£236	£248
250	£170	£190	£205	£220	£241	£253	£265	£288
500	£260	£295	£343	£368	£393	£418	£443	£468
750	£300	£355	£418	£455	£493	£530	£568	£605
1000	£393	£443	£493	£543	£593	£643	£693	£743

Quantity	A4 8pp	A4 12pp	A4 16pp	A4 20pp	A4 24pp	A4 28pp	A4 32pp	A4 36pp
50	£90	£110	£130	£150	£158	£166	£174	£182
100	£135	£163	£179	£195	£207	£219	£231	£249
150	£168	£192	£212	£230	£253	£266	£284	£302
200	£189	£217	£241	£265	£289	£313	£337	£361
250	£210	£240	£270	£300	£330	£360	£390	£420
500	£325	£355	£415	£455	£495	£535	£575	£615
750	£380	£460	£520	£580	£640	£700	£760	£820
1000	£505	£585	£665	£745	£825	£905	£985	£1065

\*All prices exclusive of VAT where applicable and based on artwork supplied.





# FINISHING

## TRIMMING/CUTTING

Per Cut per 200 sheets 50p

## FOLDING

Per 100 A5-A4 sheets £8

Per 100 A3 sheets £15

## SCORING

Per 100 A5-A4 sheets £15

Per 100 A3 sheets £20

## DRILLING £5 set up

Per 250 sheets - 2 holes £1

Per 250 sheets - 4 holes £1.50

## BINDING

Size	Comb	Wire
8mm	£1.35	£1.49
10mm	£1.79	£1.65
12mm	£2.10	£1.95
14mm	£2.25	
16mm	£2.39	
22mm	£2.79	
25mm	£3.15	
Calendar Hanger		£2

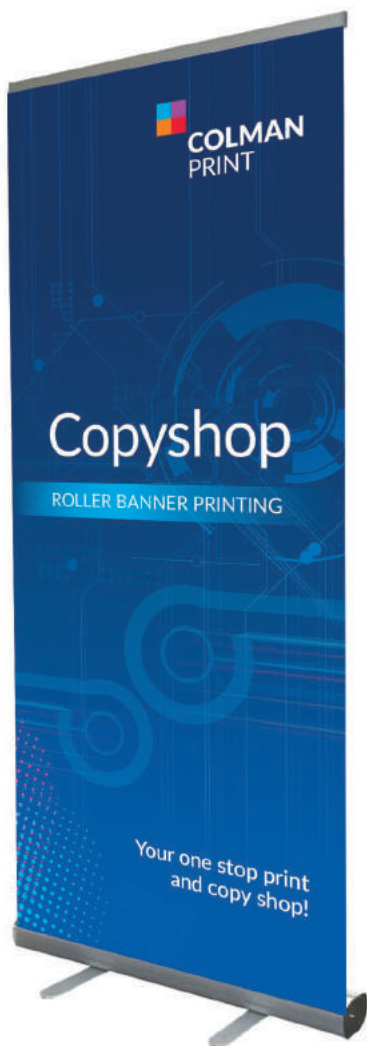
includes acetate cover & card back cover

## ENCAPSULATION

Quantity	A5	A4	A3	A2
1-25	50p	80p	£1.20	£2.25
26-50	45p	70p	£1	£2

\*All prices exclusive of VAT where applicable and based on artwork supplied.

# LARGE FORMAT & EXHIBITION PRODUCTS



## LARGE FORMAT COPIES

Size	B&W	Colour
Up to A2	£6	£12
Up to A1	£9	£18
Up to A0	£11	£25

## PLAN COPIES

Size	B&W	Colour
Up to A2	£1	£3.50
Up to A1	£1.50	£4.50
Up to A0	£2	£7.50

## BANNER STANDS

2.2m High x 800mm Wide (indoor use only)	
Fully made up with carry case	£70
Printed banner only	£42

\*All prices exclusive of VAT where applicable and based on artwork supplied.

# PERSONALISED

## PRINTED CANVAS

10"x10"	12"x10"	12"x12"	14"x10"	14"x12"	14"x14"	18"x12"	18"x14"
£28	£29	£30	£33	£35	£38	£40	£43
18"x18"	22"x14"	22"x18"	22"x22"	36"x18"	36"x22"	36"x36"	
£45	£52	£54	£57	£60	£62	£85	



A4 CALENDARS



1-4	£9 per calendar
5-10	£7 per calendar
11-20	£6 per calendar
21-30	£5 per calendar

## Wedding Stationery

### Bespoke wedding stationery

Prices available upon request



# GLOSSARY OF COMMON TERMS

## A SIZES

International standard for paper sizes.

### A1

594mm x 840mm

### A2

420mm x 594mm

### A3

297mm x 420mm

### A4

210mm x 297mm

### A5

148mm x 210mm

## Artwork

What is used to create the print job. Usually created in design programmes and digital file format.

## 'SR' A Sizes

Larger than standard to allow for crop marks & gutters.

## 4 Colour Process

Cyan, Magenta, Yellow and Black. The 4 primary colours used for full colour printing.

## 6pp 1/3 A4, A5 or A4

3 panels, folded with 2 parallel folds to the finished size. eg: 6pp A4 is 630mm x 210mm folded 6 sided A4.

## Bleeds

When the ink coverage is up to the edge of the paper.

## Coated Papers

Paper coated usually with china clay, referred to as Art Paper, mainly Gloss, Matt or Silk.

## Dead/Single Cuts

When a job has no gutters. eg: To cut an A4 sheet to A5, it would require 1 dead/single cut down the middle.

## Digital Printing

Toners are generally used instead of ink. This method is now established as the most cost effective method for short run, on demand printing.

## Encapsulation

A thick clear plastic pocket is hot sealed with sheet sandwiched in the middle.

<b>Finished Size</b>	The size of the job when finished. eg: An A5 finished booklet is A4 flat size.
<b>Finishing</b>	What happens to the job once it comes off the press. eg: folded, bound or trimmed.
<b>Gate Fold</b>	Unequal panels, with left and right hand edge meeting in the middle.
<b>Gsm</b>	eg: 100gsm. This is the weight of a single sheet per square meter. Commonly thought to be the thickness of paper.
<b>Gutters</b>	The gap between the images to allow for trimming.
<b>Lamination</b>	A thin heat adhesive clear plastic film applied to one or both sides of material. Can be gloss or matt.
<b>Litho or Lithographic Printing</b>	Until recently this was the most common form of printing, using plates and ink transfer via rollers and blankets. It is still the most cost effective method for long run jobs.
<b>Microns</b>	The measurement of the thickness of paper.
<b>Pantone Colours</b>	International standard ink colours. eg: Pantone 135 is a particular red.
<b>PDF</b>	Portable Document File. This type of file is the most suitable for printing. Most programmes have the ability to be 'Saved As' PDF files.
<b>Roll Fold</b>	
<b>Self Cover</b>	Where the cover is the same material as the pages.
<b>Solid</b>	A large block area of ink/toner.
<b>Tint</b>	A pattern of tightly formed dots, to create a lighter version of a solid colour. Usually stated in percentages.
<b>Trim/Crop/Cut Marks</b>	Guides to show where to cut the job.
<b>Z Fold</b>	2 equal panels in opposing directions like a 'Z'



# WHAT YOUR PRINTER NEEDS TO KNOW

## to give you a price...

### SIZE

What the flat size of the job is, and what is the finished size. eg: an A4 sheet folded in half would be A4 flat size and A5 finished size.

### TYPE & WEIGHT OF PAPER

eg: 135gsm silk.

### COLOURS

Is the job to be printed in black & white or colour, and do they bleed?

### PAGES

How many, and if a booklet, is the cover the same material as the inside pages?

### QUANTITY

It helps even if you have a rough idea.

### HOW TO SUPPLY YOUR ARTWORK

This is usually the most critical aspect of a printing job, the element that can have the most effect on your quote, and of course your job. It has to be done right and in the correct format, otherwise the printer has to spend time getting it right, which can be expensive for you, or worse, your job could turn out not as you expect. It's worth spending time getting your artwork right, so speak to the printer and ask how they require the artwork before you create it. It could save you a lot of heartache.



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